Legacy Behavioral Health

South Georgia Community
Service Board
9/22/2026 2:00pm
Cook Outpatient Clinic
203 Industrial Park Dr.
Adel, GA 31620

MEETING MINUTES

Attendees

Voting Members Present:
Mr. Randy Lane, Chairman, Cook County
Ms. Judy Mullis, Vice Chair, Lanier County
Ms. Gerry Folsom, Secretary/Treasurer, Brooks County
Mr. Connie Graham, Ben Hill County
Ms. Juretha McMillian, Turner County
Dr. Emethel Mizell, Irwin County
Commissioner Melissa Hughes, Tift County
Dr. Amy Warren, Tift County
Commissioner Demarcus Marshall, Lowndes County
Ms. Casey Horne, Lowndes County

Voting Members Absent:
Mr. Chris Griffin, Cook County
Ms. Charlene Davis, Echols County
Mr. Arel Valdez, Berrien County

Non-Voting Staff Present:
Ms. Paivi Parssinen, Chief Operating Officer
Ms. Jane Stephens, Chief Financial Officer
Mr. John Milne, Compliance Officer
Ms. Candice Ingram, Executive Assistant

Public:
Mr. Jimmy Bennett, DBHDD Regional Services Administrator

I. **Call to Order**
Action: Chairman Randy Lane called the meeting to order at 2:00pm and the Meeting Preamble was read.

II. **Approval of Agenda**

Action: The agenda was reviewed and approved as presented upon the unanimous vote of the motion by Ms. Juretha McMillian and the second by Commissioner Demarcus Marshall.

III. **Approval of Meeting Minutes**

Action: The minutes from the 7/28/26 CSB Meeting were reviewed and approved as presented upon the unanimous vote of the motion by Commissioner Melissa Hughes and the second by Commissioner Demarcus Marshall.

IV. **Approval of Finance Committee Meeting Minutes**

Action: The minutes from the 9/16/26 Finance Committee Meeting were reviewed and approved as presented upon the unanimous vote of the motion by Mr. Connie Graham and the second by Ms. Gerry Folsom.

V. **Board Member Recognition**

Action: Ms. Gerry Folsom has resigned from her position on the Board, effective 9/30/26. Ms. Folsom was thanked for her 33 years of dedicated service to the South Georgia Community Service Board.

VI. **Appointment of Secretary/Treasurer**

Action: Mr. Arel Valdez, Berrien County Representative, was appointed to the role of Secretary/Treasurer upon the unanimous vote of the motion by Ms. Judy Mullis and the second by Dr. Emethel Mizell. Mr. Valdez will also serve as the Chair of the Finance Committee.

VII. **Financial Report**

Chief Financial Officer Jane Stephens provided the financial report for FY27 YTD:

- Key Performance Indicators (KPIs) were reviewed for FY27. Days Cash on Hand was 103.08 days for FY27, exceeding the KPI target of 30 days. The current ratio was 5.62 for FY27, well above the target of 2.5. The long-term debt to net asset ratio was .09 for FY27, meeting the KPI target of less than 1. Days of expenses covered by unrestricted net assets totaled 134 days for FY27, exceeding the target of 60 days. Days Cash in Receivables was also discussed, totaling 49 days.
- Reviewed FY27 financial results, comparing actual performance to budget. The months reflected positive net income and net margin results, with margins well above the budgeted margin of 3%.
- Revenues were reviewed by funding source and expenses by service line.
- Discussed the agency's position relative to the financial sustainability budget projection of plus or minus 3%, noting that both revenues and expenses were within the target range as of August 31st.
- Ms. Stephens presented and reviewed a list of the Grants and Contracts received by LBH.
    - Behavioral Health Core Grant- $13,915,815
    - Intellectual & Developmental Disabilities (IDD) Core Grant- $549,180
    - GA Housing Voucher Program Housing Support, Region 5- $932,903
    - Assertive Community Treatment (ACT)- $780,000

- GA Apex Project- $254,000
- Residential Services- $1,120,570
- Permanent Supportive Housing (PSH) Grant- $1,034,961
- PSH Support Services Grant- $110,000

- The PSH Support Services Grant in the amount of $110,000 was unanimously approved by the Board upon the motion by Ms. Gerry Folsom and the second by Commissioner Demarcus Marshall.
- The Bank Reconciliation Policy was reviewed and approved as presented upon the unanimous vote of the motion by Commissioner Melissa Hughes and the second by Ms. Judy Mullis.

VIII. **CEO Report**

Chief Executive Officer Paivi Parssinen reported on the following:

- Jail In-Reach Program: A video presentation by the Jail In-Reach Team was presented. The video link will be sent to the Board Members.
- The Co-Responder Protocol Committee met on 9/15/26 and hosted DBHDD for their annual Biscuits and Badges training. There were 22 law enforcement officers present, which is the largest turnout for the region.
- With Ms. Gerry Folsom retiring, Brooks County will have a vacant seat on the Board. On 9/1, a letter was mailed to the Brooks County Commissioners to request an appointment. On 9/8, Ms. Parssinen and Ms. Folsom attended the Brooks County Commissioner Meeting to discuss the appointment and the requirements for the appointment.
- In FY27, the CSBs will adopt a uniform set of by-laws. A draft copy was provided to each of the Board Members, and changes and a timeline were discussed. Any feedback on the by-laws must be received by 9/25.
    - Section 4.03 Statutory Appointment Framework: requirements of the attributes of board members were presented and discussed. A Member Information Sheet was distributed to all board members present, with a request to have them completed and submitted by 9/30/26.
    - Section 4.04 Additional Appointment Seat: the requirements of the composition of the Board were presented and discussed.
    - Section 4.07 Terms, Vacancies, and Removal: a Board Member may be removed if they fail to attend at least 50% of scheduled meetings.
    - Responsibilities of the Board: the following responsibilities were presented and reviewed:
        - Reviewing and formally adopting the annual operating budget and establishing the general policies related to that budget, subject to the prior written approval of the Executive Director.
        - Reviewing and adopting amendments to these Bylaws, subject to the prior written approval of the Executive Director and compliance with DBHDD regulations.
        - Approving capital real property transactions and master state contracts, subject to executive thresholds and the prior approval of the Executive Director.

        - Completing all mandatory DBHDD leadership orientation and continuing governance education programs within state-enforced timelines
    - Section 7.04 Quorum and Remote Technology: meetings can be conducted in person, video conference, or through hybrid, Members participating via telecommunication platforms shall be counted toward a quorum and retain full voting rights.
    - Section 8.01 Standing Committees: The Board shall maintain standing committees to organize the governance duties:
        - Executive Committee: Monitors time-sensitive governance matters between quarterly sessions.
        - Finance and Audit Committee: Charged with detailed financial review.
        - Governance and Nominating Committee: Tracks board terms, training completions, and onboarding compliance.
        - Quality and Compliance Committee: Monitors corporate risk management, clinical metrics, and DBHDD compliance. This committee has not been created yet. Will vote on membership at the November meeting.
- The Apex Program is now serving 9 out of our 10 counties. Negotiations are in place to gain access to Ben Hill County Schools.
- County-specific data was presented and reviewed, detailing the percent of the population served for each county, as well as the average dollar amount spent per individual served.
- The FY27 Clinical KPIs were presented and reviewed.
- The following FY27 Board Education opportunities were presented:
    - GACSB Educational Exchange- October 26-28, 2026 at Lanier Islands. Mr. Connie Graham and Mr. Demarcus Marshall are scheduled to attend.
    - The Holiday Retreat will be held prior to the November 10th meeting. The location of this year's retreat will be determined.

IX. **Compliance Officer Report**

- The Code of Ethics Policy (1.012) was updated with changes presented and reviewed. The Code of Ethics Policy and Annual Attestation form was approved as presented upon the unanimous vote of the motion by Commissioner Demarcus Marshall and the second by Ms. Casey Horne.
- The Conflict of Interest Policy (1.10) was updated with changes presented and reviewed. The Conflict of Interest Policy and Annual Attestation form was approved as presented upon the unanimous vote of the motion by Ms. Judy Mullis and the second by Dr. Emethel Mizell.
- The Open Meetings and Open Records Act were presented and reviewed.

X. **Meeting Effectiveness Survey**

- The results from the January-July 2026 Meeting Effectiveness Survey were presented and reviewed.

- Today's Meeting Effectiveness Survey will be sent out immediately following today's meeting.

XI. **Public Comment**

Mr. Jimmy Bennett stated that DBHDD are working through issues with GA@Work and hope to have all payments issued soon. He also thanked Legacy staff for all of their hard work, especially accepting difficult cases to our BHCC.

XII. **Adjournment**

Action: The meeting was adjourned at 3:10pm upon the unanimous vote of a motion by Mr. Connie Graham and the second by Dr. Emethel Mizell.

Rachel Lane
Signature

11/10/2026
Date